

**CONSTITUTION AND BY-LAWS
OF THE
LONG ISLAND DISTRICT BD. 41
OF APPROVED BASKETBALL OFFICIALS, INC.**

ARTICLE I

NAME

- Sec. 1 The name of this organization shall be the LONG ISLAND DISTRICT BOARD OF APPROVED BASKETBALL OFFICIALS NO. 41, INC.

ARTICLE II

OBJECTIVES

- Sec. 1 To unite in one organization all approved and registered basketball officials on Long Island, exclusive of Kings County, as a board of the International Association of Approved Basketball Officials.
- Sec. 2 To collaborate with those responsible for promoting basketball as a wholesome form of recreation and as a great game for the development of character, good sportsmanship, and citizenship.
- Sec. 3 To study and improve the technique of officiating basketball.
- Sec. 4 To promote the holding of rules interpretation meetings and demonstration clinics.
- Sec. 5 To study the administration and revision of rules, particularly from the standpoint of the official.
- Sec. 6 To promote the uniform interpretation and administration of the official basketball rules by all officials.

ARTICLE III

MEMBERSHIP

- Sec. 1 Members of this board shall be classified into IAABO Honorary Life, Board Honorary, Board 41 Honorary Life, Active, New, and Dual.
- (a) IAABO HONORARY LIFE
Shall be elected by the International Assembly in accordance with the requirements set forth in the IAABO handbook.

(b) BOARD HONORARY

Shall be utilized in the event the board wishes to give special recognition to persons who have not been active members of the board but either in their official position or in the course of their lives have made some definite contribution to the game of basketball.

(c) BOARD 41 HONORARY LIFE

Shall have been a member of the Long Island Board for a minimum of ten years and shall have held an elective office or its equivalent in this board for a minimum of two years. Any special cases shall be decided by the Board of Directors. A candidate for Board 41 Honorary Life membership may be proposed by any member in good standing as well as the Malan Committee. To be elected to such status, a candidate must be approved by the Board of Directors. More than five (5) dissenting votes shall disqualify the proposed candidate. Board 41 Honorary Life members shall have all the privileges of this board but shall not be subject to the payment of dues or assessments.

(d) ACTIVE

Shall be those who have complied with the rules laid down by this board, passed the required tests and examinations, and have been voted into Active membership.

(e) NEW

Shall be candidates who have successfully passed all candidate examinations of the International Association of Approved Basketball Officials and the Long Island District Board. They shall pay their prescribed dues, attend required meetings, and have all other privileges of this board. Members in this status are required to serve a satisfactory probationary period of at least one year before becoming an Active member.

(f) DUAL

Shall be Active members in good standing with their parent board and may apply for dual membership to another board(s) which may grant them membership as an Active Dual member. Dual members shall have all the privileges of the board(s) which has granted them dual membership, except that each board shall determine for itself if Dual members may vote or hold office. Dual members shall not be subject to any rules and regulations greater than those required by a regular member of this board. Dual members must meet all requirements of attendance as stipulated by Board 41. The board to which a Dual member applies for dual membership shall have the discretion to decide whether it will accept Dual members and the number of Dual members it will permit

OFFICERS

- Sec. 1 The officers of this board shall be a President, an Executive Vice-President, a Vice-President, and a Secretary/Treasurer. The President shall not serve at any one time more than one term consisting of two years. At the end of the President's term the Executive Vice-President will succeed to the Presidency, while the Vice-President will succeed to the position of Executive Vice-President. An election will be held to fill the vacancy of the Vice-President.
- Sec. 1A A vacancy created in any officer's position, except for Secretary/Treasurer, will automatically step up the succession process provided for in Article IV, Sec. 1, thereby leaving open the office of Vice-President. This office will be filled by election at the next general meeting with nominations by the Nominating Committee and from the floor. All terms of office created by the vacancy shall extend through the following election year. A vacancy created in the office of Secretary/Treasurer, Official Interpreter, Assistant Interpreter, or a member of the Board of Directors will be filled by appointment by the President with approval of a majority of the Board of Directors until the next election.
- Sec. 1B There shall be appointed by the President a Nominating Committee which will consist of the outgoing President of the prior year (as Chair) and two members of the body at large. It will be the responsibility of the committee to present a slate of candidates to fill all open positions no later than the business meeting which proceeds the annual meeting. Additional candidates may be nominated from the floor at this meeting and at the annual meeting.
- Sec. 2 The election of officers shall take place at the annual meeting, shall be conducted by ballot, and a plurality vote shall elect. The term of office shall be for two years. The elected candidates shall assume office at the annual dinner. They shall serve office until the two year term is complete or until such time as their successors shall be elected and shall qualify.
- Sec. 3 (a) The president shall call to order all meetings, including those of the Board of Directors, and shall preside at these meetings.
- (b) The Executive Vice-President and Vice-President shall, in the order listed, perform the duties of the President in the absence of the President.
- (c) The Secretary/Treasurer shall keep complete and accurate records all moneys received and disbursed, and he shall disburse all moneys under the direction of the Board of Directors and submit a written report of the treasury for audit at the Board of Directors meeting. He shall answer all correspondence promptly and keep an accurate record of all proceedings of regular meetings and meetings of the Board of Directors. He shall file all required reports with the International Association of Approved Basketball Officials. The Secretary/Treasurer shall receive an honorarium at the end of each budget year. The Board of Directors will review and determine the honorarium.

ARTICLE V

BOARD OF DIRECTORS

- Sec. 1 There shall be a board of Directors consisting of the Officers, immediate Past President, and six other members. These six other members will serve two year terms and only three members shall be elected at alternate annual meetings. Retiring members of the Board of Directors may serve successive terms.
- Sec. 2 Without regard to the provisions of Sec. 1 above, any member of Board 41 who shall be a member of the Executive Committee of the International Board shall automatically be a member of Board 41's Board of Directors. The addition of the automatic member shall have no effect on the usual makeup of eleven members as outlined in Sec. 1.
- Sec. 3 The Board of Directors shall handle all business of the board occurring between the annual and/or other meetings of the board.
- Sec. 4 The Board of Directors will approve by a majority (6) vote, the Presidential appointments of Official Interpreter and Assistant Interpreter. The Official Interpreter and Assistant Interpreter shall be ex-officio members of the Board of Directors.
- Sec. 5 The financial administration of the board shall be vested in the Board of Directors.
- Sec. 6 The Board of Directors shall arrange for an annual audit of the accounts.
- Sec. 7 The membership of the District Board, at any stated meeting by vote, or the Board of Directors shall have the right to authorize the President to appoint such committees and respective chairmen thereof as they may desire. The chairmen of any regular standing committee shall be an ex-officio member of the Board of Directors.

ARTICLE VI

MEMBERSHIP, ADMISSION, AND DUES

- Sec. 1 There shall be a Membership and Examining Committee. The duties of the committee shall be to investigate and pass upon the qualifications of all applicants for any status and submit recommendations for membership to this board. This committee shall have the power to recommend or reject any applicant. The Executive Vice-President shall be the chairman of this committee, assisted by Vice-President, Official Interpreter, Assistant Interpreter, and such other members as selected by the Chairman.
- Sec. 2 Applicants seeking membership shall apply to the Secretary for application forms which must be filled out and filed with the Chairman of the Membership and Examining Committee.
- Sec. 3 Application forms must be accompanied by the examination fee or candidate school fee. The fee is determined by the Board of Directors. The fee is non-refundable.
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- Sec. 4 In the event that any applicant has failed any examination given by another authorized board, no application will be accepted from such person within the same season.
- Sec. 5 Applicants shall pass the following examinations to gain admission as an member:
(a) establish a satisfactory record of character,

- (b) International Written Examination,
- (c) the practical floor test,
- (d) any other examinations the committee may believe necessary which shall not be contrary to the rules and regulations of the International Board.

Sec 6. The annual dues for members shall be determined by the Board of Directors and approved by a majority vote of the members present at the annual meeting. The dues are payable to the Secretary/Treasurer each year before March 1. A late fee, established by the Board of Directors, will be levied against any member who does not pay the annual dues by the March 1 deadline

ARTICLE VII

MEMBERSHIP PRIVILEGES AND RESPONSIBILITIES

Sec. 1 The President and the Secretary, or members selected by them, shall represent the board at annual spring meetings of the International Board and are expected to submit a report at the next meeting of this board.

Sec. 2 The Official Interpreter and the Secretary, or members selected by them, are expected to attend the Interpretation Meeting of the International Board and are expected to submit a report at the next meeting of this board.

Sec. 3 Members of this board shall be recognized as members of the International Association of Approved Basketball Officials and shall receive their membership cards from the International office along with a copy of the Official Handbook in which their names are listed.

Sec. 4 Each member is entitled to wear the official emblem of the International Board.

Sec 5 All Active members, including Dual and New members, must attend the required number of meetings set up by the Board of Directors. Failure to attend the minimum required number of meetings could result in suspension of the member.
All Active members who wish to officiate games under the jurisdiction of the New York State Public High School Athletic Association (NYSPHAA) must attend a minimum of four meetings per year, inclusive of the annual dinner meeting. So far as possible, the interpretation meeting must be one of those attended, but attendance at another International Association board's bona fide interpretation meeting shall be counted toward the minimum of four meeting requirement.
All Active members must take and return to the Secretary an annual rules examination. Violation of the above requirements could result in the member not being certified to officiate basketball games in the NYSPHSAA or other leagues.

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Sec. 6 Members are expected to read carefully and observe the policies and requirements set forth in the constitution and by-laws and the code of the International Association of Approved Basketball Officials.

Sec. 7 This board is recognized by the International Association as having jurisdiction over all matters within its territory, so long as it remains in good standing with the International Board

and conducts its affairs in conformity with the policies as set forth in the constitution and by-laws of the International Association.

- Sec. 8 There are no restrictions upon members as to where they may function, either within the territory of this board or of any other board, except as provided hereinafter.
- Sec. 9 Any member of this board shall be allowed to become a member of another board or boards, provided said member retains his membership in this board, and as long as he resides within the territory covered by this board. Any member in good standing of another board who applies to this board in writing for Dual membership may be accepted into this board as a Dual member (subject to Article III, Sec. 1{f}) with all privileges, provided the Secretary of his parent board advises in writing that he is a member in good standing.
- Sec. 10 A member who has allowed his membership to lapse for less than two years may be reinstated as a member in good standing by paying this delinquent dues for the lapsed period. The amount of delinquent dues is determined by the Board of Directors. A member who has allowed his membership to lapse for two years or more shall no longer be considered as a member of IAABO (unless such member moved to an area where no IAABO Bd exists)and must follow the same procedures as any new applicant to become a member.
- Sec. 11 No member shall officiate knowingly with a suspended or expelled member. Violation of this rule could make the offender liable to suspension. When a member is suspended or expelled, the Secretary will notify all concerned that such member is no longer able to accept assignments of officiate as a member of this Association.
- Sec. 12 Members may officiate with non-member officials, although this practice is not encouraged.
- Sec. 13 Members may officiate professional games.
- Sec. 14 Any member may appeal his suspension or expulsion from this board (by the Board of Directors) to the Board of Directors, to the State Board, and to the Executive Committee of the International Association. The decision of the Executive Committee shall be final.
- Sec. 15 The Secretary, upon requests for lists of working officials from recognized groups, shall submit names of members who are in good standing..

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ARTICLE VIII

FEES FOR OFFICIATING

- Sec. 1 A scale of minimum fees, if adopted, shall be agreed upon by a majority of those present at a regularly constituted meeting. Any member found guilty of violating this approved scale of fees will be liable to suspension after a hearing by the Board of Directors. This shall not

prevent a member from officiating gratis in games sponsored by those who are unable to pay the prescribed fee and where the official renders his service for the good of the game.

ARTICLE IX

TRANSFER OF MEMBERSHIP

Sec. 1 In the event an Active member of another board changes his residence so as to come within the jurisdiction of this board, he shall be accepted into full membership with this board, provided the conditions listed below in the section have been completed. (1) The Secretary of this board must receive a written notice from the secretary of his former board that the transferee is a member in good standing in his former board. (2) If the transfer occurs after his dues have been paid to the International Board, no dues shall be collected by his new board for the year the transfer occurs. The new member, however shall pay the annual dinner fee. There shall be no transfer fee.

Sec. 2 In the event an Active member of this board changes his residence to come within the territory of another board, he shall advise the secretary of this board, and the Secretary shall advise the Secretary of his new board in writing that the transferee is a member in good standing and eligible for transfer.

ARTICLE X

INTERPRETER AND ASSISTANT INTERPRETER

Sec. 1 At the beginning of a President's term of office, the President will have the responsibility of selecting a member in good standing to become the interpreter of the board. The President's selection must then be approved by a majority (6) of the Board of Directors. The Interpreter's term of office will be for two years. The interpreter will be an ex-officio member (non-voting) of the Board of Directors. The removal of the interpreter before the end of his term can only occur by a unanimous (10) vote of the Board of Directors. The interpreter's duties are:

- attendance at the annual IAABO international fall meeting and all other interpretation meetings deemed necessary by the Board of Directors.
- educate members in regard to rule changes, interpretations, mechanics, and techniques of good officiating.
- conduct clinics at each meeting to ensure members are officiating in accordance with required officiating rules
- conduct clinics for schools, coaches, players, etc. to ensure that they understand the rules and the role of the officials.

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- conduct the annual candidate school for perspective members.
- conduct and coordinate the floor test for the candidates that pass the written examination.
- set up the members of the floor examination committee as agreed to by the board of directors at their annual meeting.

The interpreter's and assistant interpreter's honorarium will be determined by the Board of Directors.

Sec. 2 At the beginning of a President's term of office, the President will have the responsibility of selecting a member in good standing to become the assistant interpreter of the board. The President should consult with the interpreter in this selection process. The President's selection must then be approved by a majority (6) of the Board of Directors. The Assistant Interpreter's term of office will be for two years. The removal of the assistant interpreter before the end of his term can only occur by a unanimous (10) vote of the Board of Directors. The assistant interpreter will be an ex-officio (non-voting) member of the Board of Directors. The assistant interpreter's duties are to help the interpreter carry out his duties as stated above. The assistant interpreter will assume the interpreter's duties when the interpreter is not able to perform them. The assistant interpreter's honorarium will be determined by the Board of Directors.

ARTICLE XI

MEETINGS

Sec. 1 The annual meeting shall be the fifth meeting of the year.

Sec. 2 The calendar for regular meetings shall be set by the Board of Directors.

Sec. 3 Special meetings may be called by the President upon the request of a majority of the Board
of Directors and shall be called, when requested, in writing by not less than one half of the
regular board members.

Sec. 4 For the purpose of any meeting of the general membership of this board, a quorum shall consist of thirty (30) of the Active members in good standing.

Sec. 5 The order of business at the annual meeting and all other meetings of this board shall be:

1. Roll call
2. Reading of the minutes
3. Interpretations
4. Reading of communications
5. Secretary/Treasurer's report
6. Report of standing committees
7. Old business
8. New business
9. Adjournment & Raffle
10. Attendance

ARTICLE XII

SUSPENSION, FINE, EXPULSION

Sec. 1 In order to suspend, fine or expel a member for reason, the member shall

Be notified in writing by the Secretary of the nature of the pending suspension, fine or expulsion. The Secretary's letter will describe in detail the reason for the possible suspension, fine or expulsion and what Board-41 Constitutional By-Law was violated. The letter will also inform the member that they have the right to request a proper Hearing with the Board of Directors on the matter.

- Sec. 2** Upon completion of the Hearing process, the Board of Directors, by majority vote, will decide if the member has violated the denoted Constitutional By-Laws of the Board and will then determine the proper penalty to be assessed – suspension, fine or expulsion.
If a penalty is assessed and a member wishes to further appeal the penalty, the member may then request a special appeals hearing before the Board of Directors. If the member is still not satisfied with the decision they then may appeal to the N.Y. State IAABO Board-19 and finally to the Executive Board of IAABO as per their Constitution. The decision of the Executive Board of IAABO will be final.
- Sec. 3** If a member's penalty from Sec. 1 above is a suspension, it may not exceed more than a one year period.

ARTICLE XIII

INTERNATIONAL CONSTITUTION AND BY-LAWS

- Sec. 1 The constitution and by-laws of the International Association of Approved Basketball Officials shall, so far as they are applicable, be constructed as part hereof and be binding upon this board and its members as fully as if they had been set down herein in detail. In the event that anything set fort herein is in conflict with the International constitution and by-laws, then in such case said Intentional constitution and by-laws shall govern.

ARTICLE XIV

AMENDMENTS

- Sec. 1 Amendments to this constitution and by-laws may be made by a two-thirds vote of those present at a duly constituted meeting, provided such amendments are read to the members at the regular membership meeting prior to the vote and are presented to the members in writing by the Secretary at least one week prior to any action being taken.

ADDENDUM TO CONSTITUTION

Approved December 12, 2016

ETHICS AND OPERATING CODE GUIDELINES

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Article I – Purpose

The purpose of the Ethics and Operating Code Guidelines is to be added as an addendum to Article XII Section-1 of the Long Island Board-41 Constitution and By-Laws which are to promote the goals for the desired and acceptable ethical and behavioral guidelines of its members both on and off the basketball court.

Article II – Ethics Violations

Section 1 – Violations

Any violation of Article VII Section 6 of the Board-41 Constitution and By-Laws that results in a complaint being levied against an IAABO Board 41 member must be accompanied by a “*written notice*” of said complaint and submitted to the Ethics Chair and President and also be ‘signed’ and verified by the complainant. Any complaints submitted directly to the Ethics Chair will be forwarded to the President for review. It’s suggested that each complaint be delivered and registered with both the Ethics Chair and the President within a reasonable time thereafter of the alleged incident.

It is the intent of the Ethics Chair and President that they share the incident details with the Board of Directors/Ethics Committee and shall rule on the possible penalties involved within a reasonable time span.

Section 4 – Penalties

See Section 15 – Grounds for Discipline in the IAABO Constitution and Article XII Section 1 of the Board-41 Constitution and By-Laws

Section 5 – Appeals

See Section 16-18 of the IAABO Constitution.

Article III – Officiating Code

Section 1 – Personal Bias

Members of Board 41 should be free of obligation to any interest that they feel may impact the impartial and fair judging of basketball competitions. Without equivocation, game decisions which are slanted by personal bias or possible alleged improper behavior are dishonest and unacceptable. Officials should never allow personal bias to ever influence their abilities to properly perform their duties as an IAABO official.

Section 2 – Conflict of Interest

Members of Board 41 recognize that anything which may lead to a conflict of interest, either real or perceived, must be avoided. An official having any form of a personal relationship with a school can possibly lead to a perceived impartiality of officiating which must be avoided.

Section 3 – Mutual Respect

Members of Board 41 have an obligation to treat other officials with professional dignity and courtesy both on and off the court. Each official must recognize that it is inappropriate to criticize other officials publicly and will not be tolerated.

Section 4 – Qualifications

Members of Board 41 are encouraged to continuously seek self-improvement through study of the game, rules, mechanics and the techniques of game management..

Section 6 - Membership Equality

Members of Board 41 shall not be party to actions designed to unfairly limit or restrain access to officiating, officiating assignments or association membership. This includes selection for positions of leadership based upon economic factors, race, creed, color, age, sex, physical handicap, country or national origin.

Section 7 – Public Communications and Social Media

Members of Board 41 shall refrain from making any statement to the public media involving coaches, players, or game administration. Comments, if so approved by the Board 41 Board of Directors, shall be made by our Interpreter and be limited to specific rules interpretation only.

No official should write a letter, or make a telephone call to any party outside the association concerning IAABO Board 41 basketball Business that will reflect negatively on Board 41.

Members of Board 41 shall not make negative statements on Social Media Sites (Facebook, Twitter, LinkedIn, My Space, etc.) involving coaches, players, or game administration. Positive discussions involving game situations, rules applications, etc. may be written on the official Facebook Page of Board 41 which is a closed site. Negative comments will be removed and the member concerned may be sanctioned.

Section 9 – Fellow Official and Game Site Management

All officials are encouraged to arrive at the site of a contest allowing for enough time to conduct a pre-game conference with their partner. Officials, who are unable to do so due to unexpected delays, should notify the home school and their assigned partner.

Section 10 – Off Court Behavior

Officials are always reminded that they are always considered a full-fledged member of Board 41 whether they are at a site working or not. Hence, each official should comport themselves appropriately with their behavior.

It is highly recommended that an official being at a game site where s/he is not working a game to avoid any type of improper contact with a coach or team representative that would jeopardize their 'fairness' intent.

Section 11 – Officials Uniform

Officials are expected to maintain and wear a clean, serviceable and neat uniform (i.e. shirt, pants and shoes) as described in the I.A.A.B.O. Handbook.

Section 12 – On Court Game Management

Officials are expected to act professionally at all times. Unnecessary conversation with fans, cheerleaders, players, coaches and security personnel, is highly discouraged. It's expected that prior during and after a contest that each official will maintain a professional and respectful conversation with a coach and not appear to have an overly 'friendly' relationship with the coaches.